

Kelly Park HOA
Architectural / Landscape Request for Modification

If you are a homeowner and wish to make a structural / architectural change to your unit or surrounding common area, this form must be filled out completely and returned to Community Property Management, P. O. Box 2817, Camarillo, CA 93011-2817 for Architectural Committee Review. Be sure to attach your modification plans and any drawings.

NAME: _____ DATE: _____

ADDRESS: _____

PHONE (home) _____ (work) _____

** Proper city building permits may be required. If your plans are approved by the Board of Directors, it will be your responsibility to obtain the necessary permits. The permit(s) will be kept on file with the Association.

Purpose and explanation of request: Include dimensions, material, color, etc.

This permission shall be limited to the items specifically set forth herein and is hereby granted upon the following terms and conditions. The violation thereof or noncompliance therewith will be grounds for rescinding and revocation of the permission hereby granted.

1. Detailed sketches, description or specifications are required and shall be attached to and made part of this permit.
2. Any planting shall not interfere with designated operation of sprinkler heads or hinder landscape maintenance.
3. Any installations, interior or exterior, must not alter existing construction design or the function thereof.
4. If the installation herein is to be done by private contractors, the contractor's insurance carrier must provide insurance information to ensure the contractor has adequate insurance showing Workers Compensation, Liability Insurance limits, as designated by Association.
5. Any work done in an owner's home or on the common property shall be subjected to all existing State, City, County ordinances and Association Rules and Regulations.
6. All work will be subject to inspection by the Association. The owner, together with the contractor, shall be held responsible for any deviations of the above and will be required to make any necessary corrections at the owner's expense.

